

## Eliminating manual processes is the key to increasing employee productivity and unlocking business potential

Managing and maintaining physical assets come with an array of time-consuming tasks. With rising costs, increasing workloads, and limited resources, many property managers are looking for ways to run their business more efficiently and effectively.

Many property management firms still rely on manual document processes to assemble and deliver tenant communications such as rent bills, late notices, and service change letters. Manual mailing processes that eat valuable time and take you and your staff away from higher-value and revenue-generating responsibilities.

Now more than ever businesses, like yours, are rethinking how they manage and send important communications and recognizing the benefits of digital transformation. Digitizing and automating document processes gives you the power and agility to streamline operations, optimize employee productivity, and better serve your tenants and clients.

Quadi<sup>ent</sup>'s user-friendly solutions automate your entire document workflow, giving you the flexibility to send targeted communications through multiple delivery channels - Print, Digital or Outsource. Designed to meet the needs of property management firms with legacy systems and processes in place, Quadi<sup>ent</sup>'s suite of best-in-class software and hardware solutions enable you to respond and adapt quickly to changing regulations and rising demands to help you meet business challenges now and in the future.

**BACKED BY  
THE EXPERTS**  
Gartner, Forrester,  
and Aspire



**EXPERIENCE**  
A rich history  
of world-class  
leadership



**PROVEN RESULTS**  
96% customer  
satisfaction rate



**EXPERTISE**  
8 billion personalized  
experiences annually



“ We have a much more efficient document creation, management, and delivery process now. We export monthly rent bills from our property management software, select print and a few mouse clicks later, it's all mailed out. The whole process takes less than 60 minutes. I estimate it has delivered savings of \$2,000 a month.

— Ben Zises, Chief Operating Officer, TriArch Real Estate Group, LLC



“ 41% of surveyed organizations increased customer satisfaction by at least 50% by implementing Quadient BPA Solutions.

— TechValidate Customer Survey, November 2019



61% of surveyed organizations reduced their overall costs by 25% or more using Quadient's BPA Solutions



52% of surveyed organizations realized at least a 50% reduction in time spent processing mail

TechValidate Customer Survey, November 2019

## FUTURE-PROOF YOUR BUSINESS WITH AN ALL-IN-ONE DOCUMENT AUTOMATION PLATFORM

Quadient Impress includes powerful applications and services to help you support today's needs and adapt to tomorrow's changing requirements. Each application works independently or seamlessly together. The platform's modular architecture allows you to configure your solution to meet your specific needs and evolve at your own pace as your business grows.



### Replace inefficient, manual processes

Significantly decrease the time it takes to prepare outbound communications while ensuring document integrity and security. Impress Automate drives employee efficiency by eliminating repetitive manual tasks while promoting employee engagement by enabling them to focus on higher-value assignments. Automating your document preparation and distribution process reduces your exposure to potential errors and risks. When used with mailing equipment, such as a Quadient folder inserter, the solution manages pre-set business rules based on specific customer criteria to ensure the right document goes into the right envelope.



### Ensure the receipt of important notifications through a branded, secure document portal

Send critical communications through an eco-friendly, branded, and secure document portal. Impress Portal makes it easy for you to communicate with your tenants or clients digitally. Impress Portal speeds up the document delivery process by replacing paper-based communications, saving you money on postal costs and mailing supplies, while enabling faster response, and accelerating cash flow. Its robust tracking features offer you greater visibility and ensure important documents promptly reach and are opened by the intended recipient. Documents are automatically stored and may be easily retrieved.



### Centralize critical communications

Leverage your existing infrastructure and optimize efficiency by centralizing ad hoc mail. Impress Dispatch consolidates desktop communications from multiple locations and is ideal for property management companies with on-site and remote employees.

Users simply prepare outgoing ad hoc documents and send them directly from their desktops to a centralized mail production center or a dedicated, secure document portal. Impress Dispatch includes a built-in approval process that allows you to review and approve communications before release, to ensure they are consistent, professional, and always promote a positive customer experience.



### Externalize the print and mail process in just a few clicks

Handle the preparation and delivery of frequently sent documents such as rent statements and tenant notifications, from your computer in just a few clicks. Impress Distribute allows you to print, sort, stuff, meter as well as deliver mail to the post office without leaving your desk. Users upload documents via a user-friendly SaaS application for Quadient's mail production facility to handle the rest. Eliminate the distraction of mail processing and focus on your core business.

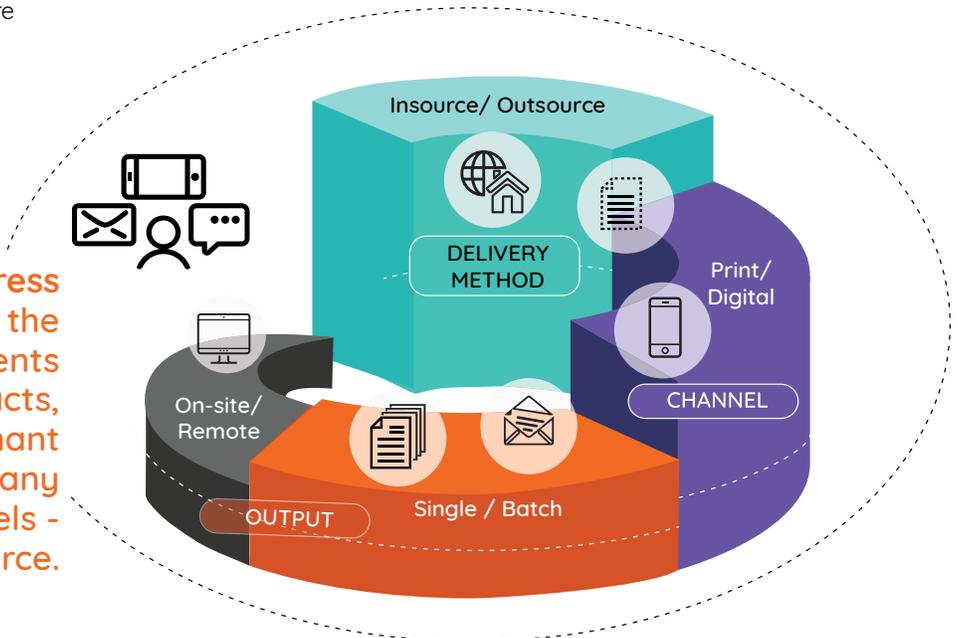


### Easily integrate with existing systems

Quadient Impress offers enterprise-level technology yet does not require major IT intervention or resources to implement or update. Its plug-in architecture gives you the flexibility to configure your solution with a variety of integrated applications and services.

For more complex business needs, our experienced Professional Services Team is ready to support your most challenging document output requirements to deliver a solution that best fits your current needs.

**The Quadient Impress platform gives you the flexibility to send documents like leases, contracts, and important tenant communications via any combination of channels - Print, Digital or Outsource.**





“ With the **Quadient** solution, we are not spending hours manually producing certified cards.

— Business Professional, Small Business Real Estate Company. – TechValidate Customer Survey, February 2020

## Automate mail prep with superior document handling equipment

Every property management organization has document types that require physical delivery, regardless of customer channel preferences. Quadient's folding and inserting machines make mail prep easier. Designed for businesses of every size, Quadient offers a range of intuitive document handling equipment that provides the highest level of productivity and dependability. Our suite of best-in-class document handling equipment includes:

- Easy-to-use folding and envelope stuffing machines
- Mid-volume envelope stuffing machines
- High-volume folder inserter machines

Choose the perfect size and model for your organization and accelerate your workflow.

## Simplify the preparation, tracking and storage of your Certified Mail®

Centralize the processing of Certified Mail with Return Receipt and track your documents directly through the United States Post Office®. Preparing your Certified Mail with Return Receipt electronically saves time and money, enabling you to access specific delivery information and images of recipient signatures, all securely stored in the cloud.

## Validate addresses in just a few clicks

Delivering efficient and accurate communications is critical. Built for easy integration and maintenance, Quadient's comprehensive contact data quality solutions will help you meet the unique needs of your business.

- Streamline mail preparation
- Validate contact data as it's entered across digital channels
- Correct existing records to prevent undeliverable mail and improve customer experience
- Maintain an up-to-date database as contacts and businesses move

Increase document integrity, optimize employee time, and build a more personalized relationship with your clients.

**Optimize. Transform. Engage with Quadient. Because connections matter.**

**quadient**  
Because connections matter.

### About Quadient®

Quadient, formerly Neopost, is the driving force behind the world's most meaningful customer experiences. By focusing on four key solution areas including Customer Experience Management, Business Process Automation, Mail-Related Solutions, and Parcel Locker Solutions, Quadient helps simplify the connection between people and what matters. Quadient supports hundreds of thousands of customers worldwide in their quest to create relevant, personalized connections and achieve customer experience excellence. Quadient is listed in compartment B of Euronext Paris (QDT) and is part of the CAC® Mid & Small index.

For more information about Quadient, visit [www.quadient.com](http://www.quadient.com)

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